

कार्यालय नगर निगम देहरादून

(ई-निविदा)

नगर निगम, देहरादून द्वारा आउट सोर्स के माध्यम से विभिन्न कार्यों हेतु कार्मिक उपलब्ध कराने हेतु लेबर लाईसेंस में पंजीकृत संस्थाओं से ई-निविदा आमंत्रित की जाती है। ई-निविदा उत्तराखण्ड की ई-निविदा साईट www.uktenders.gov.in में दिनांक 15.06.2023 को अपराह्न 02.00 बजे से 30.06.2023 को सांय 02:00 बजे तक जमा की जा सकती है। जो कमेटी के समक्ष दिनांक 30.06.2023 को सांय 03:00 बजे खोली जायेगी।

नगर आयुक्त
नगर निगम देहरादून



कार्यालय नगर निगम, देहरादून।



(का0- 0135-2714074:फैक्स- 0135-2651060: ई-मेल- (nagarnigam.ddn@gmail.com)

पत्रांक: 611(H)

दिनांक: 15/06/23

प्रतिलिपि:-

1. सम्पादक, द पाईनियर, समाचार पत्र को इस आशय से प्रेषित कि उक्त सूचना को अपने समाचार पत्र के देहरादून संस्करण में आगामी अंक में कम से कम स्थान में प्रकाशित करते हुए निर्धारित छूट के साथ समाचार पत्र की दो प्रति नि:शुल्क बिल के साथ इस कार्यालय को प्रस्तुत करने का कष्ट करे।
2. सम्पादक, हिन्दुस्तान हिन्दी, समाचार पत्र को इस आशय से प्रेषित कि उक्त सूचना को अपने समाचार पत्र के देहरादून संस्करण में आगामी अंक में कम से कम स्थान में प्रकाशित करते हुए निर्धारित छूट के साथ समाचार पत्र की दो प्रति नि:शुल्क बिल के साथ इस कार्यालय को प्रस्तुत करने का कष्ट करे।
3. श्री मनीष पन्त आई0 टी0 आफिसर को इस निर्देश के साथ कि उक्त टेण्डर सूचना ई-निविदा बैबसाइट एवं नगर निगम, देहरादून की बैबसाइट में डालना सुनिश्चित करें।
4. नगर निगम, देहरादून नोटिस बोर्ड पर चरपा हेतु।

मुख्य नगर स्वास्थ्य अधिकारी
नगर निगम देहरादून।



REQUEST FOR PROPOSAL

**FOR HIRING SERVICES OF OUTSOURCING AGENCY FOR SUPPLY
OF MANPOWER TO NAGAR NIGAM DEHRADUN
FOR A PERIOD OF TWO YEARS
THROUGH e-PROCUREMENT**

**Municipal Commissioner,
Nagar Nigam Dehradun,
New Road, near Doon Hospital,
Dehradun, Uttarakhand 248001, India**

Ph: 0135-2653572

Handwritten signatures and initials: A stylized 'A' followed by 'AL' and 'HL'.

DISCLAIMER

The information contained in this Tender Document or subsequently provided to Bidders, whether verbally or in documentary form by or on behalf of Nagar Nigam Dehradun, hereafter referred to as NND, or any of its employees or Transaction advisors, is provided to Bidders on the terms and conditions set out in this Tender document and any other terms and conditions subject to which such information is provided.

This Tender document is not an Agreement and is not an offer or invitation to any other party. The purpose of this Tender document is to provide the Bidders with information to assist the formulation of their Bid submission. This Tender document does not purport to contain all the information each Bidder may require. This Tender document may not be appropriate for all persons, and it is not possible for NND and their employees or Transaction advisors to consider the investment objectives, financial situation, and particular needs of each Bidder. Certain Bidders may have a better knowledge of the proposed Project than others. Each recipient must conduct its own analysis of the information contained in this Tender document or to correct any inaccuracies there in that may appear in this Tender document and is advised to carry out its own investigation into the proposed Project, the legislative and regulatory regimes which applies thereto and by and all matters pertinent to the proposed Project and to seek its own professional advice on the legal, financial, regulatory and taxation consequences of entering into any agreement or arrangement relating to the proposed Project.

NND and their employees and Transaction advisors make no representation or warranty and shall incur no liability under the Law of Contract, Tort, the Principles of Restitution or unjust enrichment or otherwise for any loss, expense or damage, accuracy, reliability or completeness of the Tender document, which may arise from or be incurred or suffered in connection with anything contained in this RFP, any matter deemed to form part of this Tender document, the award of the Project, the information and any other information supplied by or on behalf NND or their employees, any consultants or otherwise arising in any way from the selection process for the Project.

NND may in its absolute discretion, but without being under any obligation to do so, can amend or supplement the information/clauses/articles in this Tender document. The information that NND is able to furnish is limited to this Tender only. The information contained in the Tender must be kept confidential. Mere submission of a responsive Bid does not ensure selection of the bidder as Successful Bidder.

TENDER DOCUMENT - IMPORTANT DATES

Sl.	Activity	Duration
1.	Bid Reference	611(H)
2.	Availability of Tender Documents	The Tender document for this work shall be available from website http://uktenders.gov.in from 15/06/2023 to 30/06/2023 up to 14:00 hrs.
3.	Pre-Bid Meeting	19/06/2023 at 11:00 hrs. onwards. Bidder shall have to email their queries to nagarnigam.ddn@gmail.com on or before the pre-bid meeting. Venue of Pre-Bid Conference – Office of the Municipal Commissioner Nagar Nigam Dehradun, New Road, near Doon Hospital, Dehradun, Uttarakhand 248001, India Ph: 0135-2653572
4.	Last date for downloading of bid document from the E-procurement platform: http://uktenders.gov.in	30/06/2023 up to 14:00 hrs. The scan copy of the affidavit and bid security shall be uploaded on the e-procurement website.
5.	Last date and time for bid submission/uploading of bid in E-procurement platform	30/06/2023 up to 14:00 hrs.
6.	Submission of original documents i.e. Tender Fees (Non-refundable), Bid Security, Declaration and Affidavit if any	30/06/2023 up to 14:00 hrs. Address for submission of original documents: Office of the Municipal Commissioner Nagar Nigam Dehradun, New Road, near Doon Hospital, Dehradun, Uttarakhand 248001, India Ph: 0135-2653572
7.	Time and date of opening of Technical Bids	The Bids will be opened online by the Authorized Officers on 30/06/2023 at 15:00 hrs.
8.	Date and time of opening of Financial Bids	Shall be informed later to technically qualified Bidders
9.	Place of opening of Bids and address for communication	Office of the Municipal Commissioner Nagar Nigam Dehradun, New Road, near Doon Hospital, Dehradun, Uttarakhand 248001, India Ph: 0135-2653572 Email: nagarnigam.ddn@gmail.com

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TENDER DOCUMENT-IMPORTANT DATA

Tender Notice No.	611(H)	
Organization Name	Nagar Nigam Dehradun (NND)	
Name of Work	Request for Proposal for Hiring Services of Outsourcing Agency for Supply of Manpower to Nagar Nigam Dehradun for a Period of Two Years through E-Procurement	
Bid Type	Two Bid System, Single Envelope	
Bid Currency	Indian Rupees Only	
Payment Details	Bid validity period	120 days from the last date of bid submission
	Duration of the deployment of manpower	Two years
	Tender Document Fee (Non-refundable)	INR 10,000/- (Rupees Ten Thousand only) + 18% GST = INR 11800/- (Rupees Eleven Thousand Eight Hundred only) in the form of Demand Draft payable at DEHRADUN issued in favor of "Senior Finance Officer, Nagar Nigam Dehradun".
	EMD/ Bid Security	INR 50 Lakhs - in the form of Unconditional Bank Guarantee or FDR payable at DEHRADUN issued in favor of "Senior Finance Officer, Nagar Nigam Dehradun".
Addendum/Corrigendum	Any Addendum/Corrigendum will be published on website http://uktenders.gov.in	

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I - INSTRUCTIONS TO BIDDERS

1. INVITATION FOR BID

1.1 Introduction

1.1.1 The Nagar Nigam Dehradun is the civic or urban local body that governs the city of Dehradun in Uttarakhand, India. It covers an area of 196.48 sq.km comprising of 5 zones which is further divided into 100 municipal wards. The basic functionalities of NND includes Urban Planning, Property tax assessment, Planning for economic and social development, public health, sanitation conservancy, and Solid Waste Management to name a few.

Nagar Nigam Dehradun (NND) intends to hire **Outsourcing Agency for supply of manpower to Nagar Nigam Dehradun for a period of two years through e-procurement in Dehradun, Uttarakhand, India.**

1.1.2 A "Single Stage, Two Envelope" bidding process has been planned for determining the Successful Bidder. The Bidders would be required to meet the minimum threshold Technical Qualification Conditions and qualify for undertaking the Project as set out in this Tender document. This qualification assessment would be carried out as part of the current bidding and evaluation process. The Financial Bids of only those Bidders that possess the minimum Technical Qualification Conditions and other relevant documents would be opened and evaluated.

1.1.3 The Tender document contains information about the Project, bidding process, Bid submission, qualification, and Financial Bid requirement.

2. The evaluation of the Bids will be completed in 3 Steps

- A. Step 1 – Opening & Evaluation of Original Documents i.e., Tender Document Fees, EMD/Bid Security and Affidavits if any.
- B. Step 2 – Opening of Technical Bids and Technical Evaluation.
- C. Step 3 – Opening of Financial Bids of technically qualified bidders

2.1 *Contract will be awarded for the lowest fee (service charge) excluding GST.* In case more than one Bidder has quoted same fee, the Bidder having highest average annual turnover for FY 2020-21, 2021-22, 2022-23 will be declared as successful Bidder. Further, if more than one bidder has same average annual turnover then preference will be given to the bidder having highest similar past experience in providing Manpower Services. (Hence, Service Providers are requested to list all the contracts executed during the period of consideration, 2020-21, 2021-22 & 2022-23).

2.2 In case of discrepancy / mismatch between figures and words, amount in words shall be considered.

2.3 Proposal submitted with an adjustable service charge will be treated as non-responsive and rejected.

2.4 With regard to the Eligibility Criteria; and Service Providers' responsiveness, the interpretation and decision of the Technical Evaluation Committee shall be final and binding on all Service Providers.

2.5 The Successful Bidder (substantially responsive L1 Bidder) shall be issued Letter of Award (LoA). After issuance of the LoA in writing and acceptance of the same by the Successful Bidder within 7 (seven) days from the date of receipt of Letter of Award (LOA). The Successful Bidder shall submit the required Performance Security and enter into a Contract Agreement with NND within 21 (Twenty-One) days from the issuance of the LoA.

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2.6 If, due to any reason, the L1 bidder is unable to provide the services to NND, then the L2 bidder will be awarded the contract at same values as quoted by the L1 bidder.

3. Selection Criteria:

A) Eligibility Criteria:

- i) Should be a legal entity as per Indian law (Copy of Incorporation/Registration Certificate need to be attached)
- ii) JV's and Consortiums are not eligible
- iii) Should have GST registration. (Copy need to be attached), copy of GST Challan of last FY 2022-2023 month wise need to be submitted.
- iv) Should have ISO 9001:2015 Certification. (Copy need to be attached)
- v) Should have PAN no. (copy need to be attached)
- vi) A Power of Attorney as per format in Annexure - F.
- vii) Affidavit as per format provided in Annexure – E & J.
- viii) The Service Provider should not have been blacklisted as on the last date of proposal submission by any Ministry / Department / undertaking of Government of India or any State or Union Territory Administration/Autonomous body or Corporation. The bidder shall submit an affidavit on Rs. 100/- stamp paper duly attested by Notary Public/Oath Commissioner in support of the same as per Annexure – I.
- ix) Self-attested copy of Certificate of registration in the Labor Department.
- x) Self-attested copy of Certificate of registration in the Employee Provident Fund and ESIC Organizations; copy of EPF-ECR sheets and ESIC Challan of last three Financial Years (FY) 2020-21, 2021-22, 2022-23 of March month need to be submitted.
- xi) Self-Attested copy of the Income Tax return (ITR) filed by the Service Provider for the last three years (Assessment Year 2020-21, 2021-22, and 2022-23) in the Income Tax Departments has to be submitted.
- xii) Should have successfully executed/executing manpower deployment services in Nagar Nigam, PSU/autonomous body, or any Govt Department for at least 3 years or more and having one contract value of minimum Rs. 02 Cr (Two Crores). Work Order, Experience Certificate and Successful Completion Certificate need to be attached.
- xiii) Should have achieved an Average annual turnover during the financial years 2020-21, 2021-22, and 2022-23 of not less than Rs. 10 Crores (Ten Crores). The bidder should submit the average annual turnover certificate along with Net Positive worth of not less than Rs 50 lakh which should be certified by CA.
- xiv) The bidder should submit reports on financial standing of the bidder such as profit and loss statements, balance sheets and auditor's report for F.Y. 2020-21, 2021-22, and 2022-23, banker's certificate, etc.
- xv) The bidder firm should have at least 500 employees on its payroll, and it should provide EPF, ESI certificates of at least 250 employees from 6 months prior to the date of bid.

Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or record of poor performance such as, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.

Note: The information and documents in support of meeting the qualification criteria as specified above should be uploaded in Technical Bid.

4. Bid Security

The Bid Security/Earnest Money shall be considered null and void in the following cases:

- (a) If the Service Provider withdraws its proposal during the interval between the last date for proposal submission and expiration of the proposal Validity Period; and
- (b) If the Successful Service Provider fails to provide the Performance Security within the stipulated time or any extension thereof provided by NND.
- (c) If the successful Bidder fails to sign the Contract within the time specified in the Tender Document.

5. Performance Security

Within 21 days of Letter of Award, the successful bidder shall furnish Performance Security to NND which shall be for an amount of 5% of the total contract value and valid up to 60 days after the date of completion of all the performance obligations. The Performance Security shall be in the form of FDR or Bank Guarantee in favor of "Senior Finance Officer, Nagar Nigam Dehradun". The format for Performance Bank Guarantee has been provided in the Tender Document.

The Performance guarantee shall be forfeited and en-cashed in the following cases:

- i) If the Successful Service Provider withdraws midway during the work completion.
- ii) Any other act or acts of the successful Service Provider which renders the work un-operational and NND establishes sufficient reasons to forfeit the performance guarantee.

6. Other Terms & Conditions

- 6.1 The Bid of any Bidder who has not complied with one or more of the conditions prescribed in the terms & conditions/minimum technical parameter will be summarily rejected.
- 6.2 The successful bidder shall pay the minimum rate of wages as per the GO's mentioned in Annexure K, L, M, N of this RFP, to the deployed manpower.
- 6.3 NND reserves the right to increase or decrease the scope of work without assigning any reason.
- 6.4 NND will reimburse the wages & other statutory charges and no advance payment will be allowed to the successful bidder.
- 6.5 NND will provide the monthly attendance details of deployed manpower to prepare a bill by contractor. On the basis of bill, contractor shall pay the wages, ESI and EPF to each employee on monthly basis. After transferring the monthly wages, EPF and ESI from his own financial resources to his deployed manpower, contractor shall submit along with the pay bill, EPF and ESI challans as a proof to the NND office. NND will release the payment to the contractor upon verification of the same. If EPF and ESI challans are found missing for any month then NND will not pay the service charge for that month.
- 6.6 Pay-slip shall be provided to deployed manpower and pay statement shall be submitted to the NND Office every month.
- 6.7 The bidder shall be capable to pay the wages as per tender document timely before 5th of every month from his own resources.

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- 6.8 The bidder shall be capable to pay monthly wages up to 3 - 4 months from his own resources in case of delay in payment by NND due to unavoidable circumstances.
- 6.9 The deployed manpower may be the employee / contractual employee of the bidder firm, but they cannot be employee of NND Office.
- 6.10 The Bidder shall be liable for any issues arising in relation to EPF, ESI and shall deal with it taking responsibility of the related procedures.
- 6.11 Requisite manpower shall be provided within 15 days from the final LOA.
- 6.12 In case NND found that the performance of any of the deployed manpower is not satisfactory, the successful bidder shall replace him/her within 15 days after getting notice from NND in writing.
- 6.13 If at any point of time, NND finds that the bidder is defaulting in payments of EPF and ESI to the employees continuously for 3 months, then NND reserves the right to terminate the contract after 30 days' notice to the successful bidder and forfeit the Performance Bank Guarantee (PBG).
- 6.14 In case of any casualty with the employee of the bidder, it will be solely the responsibility of the bidder to provide compensation (as applicable) to the family of the deceased and the bidder must arrange a replacement immediately.
- 6.15 The bidder shall maintain and make available when demanded by the NND office, the Education Qualification, Medical certificates, ID etc. of the deployed manpower.
- 6.16 The Owner/Manager of the successful bidder has to be mandatorily present at the time of signing of the contract along with 3 recent passport size photographs.
- 6.17 The successful bidder shall run operations from Dehradun and a local manager and other required staff shall be available in Dehradun Office to manage the operations. NND shall provide space for the office in the Nagar Nigam premises subject to availability.

7. Right to Accept or Reject Proposal:

- a) NND reserves the right to accept or reject any or all of the proposals without assigning any reason and to take any measure as it may deem fit, including annulment of the bidding process, without liability or any obligation for such acceptance, rejection or annulment.
- b) NND reserves the right to reject any proposal including that of the Preferred Service Provider if:
- i) at any time, a material misrepresentation is made or uncovered; If a fraud or fraudulent practice adopted by any Service Provider is established, the Service Provider may be blacklisted and /or appropriate legal proceedings may be initiated against such Service Provider as per the prevailing laws, OR
- ii) the Service Provider does not respond promptly and thoroughly to requests for supplemental information required for the evaluation of the proposal.
- c) If such disqualification/ rejection occur after the Financial Proposals have been opened and the highest ranked Service Provider gets disqualified / rejected, then NND reserves the right to:
- i) take any such measure as may be deemed fit in the sole discretion of NND, including annulment of the bidding process.

II. CONDITIONS OF CONTRACT

1. Definitions

- 1.1 In this Contract, the following terms shall be interpreted as indicated:
- (a) "The Contract" means the agreement entered into between the NND and the Service Provider, as recorded in the Contract Form signed by the parties, including all the attachments and appendices thereto and all documents incorporated by reference therein;
 - (b) "The Contract Price" means the price payable to the Service Provider under the Contract for the full and proper performance of its contractual obligations;
 - (c) "The Goods" means all the equipment, machinery, and/or other materials which the Service Provider is required to supply to the NND under the Contract;
 - (d) "Services" means services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other obligations of the Service Provider covered under the Contract;
- 1.2 The Service Provider shall permit NND to inspect the Service Provider's accounts and records relating to the performance of the Service Provider and to have them audited by independent auditors appointed by NND, if so decided.

2. Mode of Payment:

- 2.1 The Service Provider shall pay the personnel by cheque (account payee only) after deducting the employee's contribution of PF, ESIC, etc. as prescribed by the Government from time to time. The payment to the personnel should be made within 5th day of the next month for which the payment is due without waiting for the payment of his invoice to the Employer.
- 2.2 The Service Provider shall deposit the applicable Employer's contribution of PF and ESIC as prescribed by the Government from time to time in the accounts of the personnel through nationalized banks to the appropriate authorities within the prescribed period without waiting for the payment of his invoice to the Employer.
- 2.3 Non disbursement of salary to the staff before 5th of the month due; will attract a penalty as per the direction of Municipal Commissioner, NND.
- 2.4 The Annual Statement of Accounts in respect of ESI & PF issued by the concerned Head of the organization shall be furnished to each of the personnel and may be asked by NND to submit it whenever required.
- 2.5 The Service Provider shall submit his invoice for the month before the 5th of the following month. The invoice shall give the following details:
- (i) Salary paid for the personnel based on attendance less the employee's contribution of PF and ESI supported by attendance sheet;
 - (ii) Employees contribution of PF and ESI supported with proof of having deposited the same with the appropriate authorities;
 - (iii) Employer's contribution of PF and ESI supported with proof of having deposited the same with appropriate authorities;
 - (iv) Service Provider's fees computed on the total of (i) to (iii) above;
 - (v) Service tax payable, if any, at the current rates on the total of (i) to (iv) above.
 - (vi) Invoice should be accompanied by PF & ESI challans of the previous month. Remittance should match with the deductions made in the bill.
 - (vii) GST remittance challan for previous month / quarter, as applicable.

2.6 Every effort shall be made for payment to be made to the Service Provider, after statutory deductions, on monthly basis within 15 days from submission of bills along with required documents and subject to satisfactory performance in accordance with this Contract.

3. Period of Contract:

- 3.1 For two years from signing of the Contract (Can be extended on mutual understanding and recommendation from the Board)
- 3.2 The Service Provider shall not sub-contract/sublet any part of the services.

4. Compliance to Laws:

- 4.1 The Service Provider shall comply with all applicable laws *inter alia* Workman's Compensation Act, 1948, Employee's State Insurance Act, 1948, Minimum Wages Act, 1948 and Child Labour Prohibition and Regulation Act, 1986, *others Acts/rules etc* as prevalent with regard to employment, safety, environment, etc., relevant for the services provided under this Contract.
- 4.2 The Service Provider shall indemnify, reimburse and compensate the Client against any third-party claims.
- 4.3 The Service Provider shall make all necessary arrangements to attend any accident and the Client should not be held liable or responsible in this regard.
- 4.4 The personnel deployed shall be employees of the Service Provider and no circumstances at any time claim employment of the Client.
- 4.5 The Service Provider shall employ the staff only after proper police verification and submit such verified certificates to the Client.
- 4.6 The Service Provider shall extend all benefits including leave, maternity leave accruing to them under the various applicable Labour Laws.

5. Liquidated Damages:

If the Service Provider delays to offer any or all of the Services within the period(s) specified in the Contract, the Service Provider is liable to pay the liquidated damages @ 1% of Performance Security value per week with maximum up to 10%. Thereafter, NND has the option to terminate the Contract and encash full amount of the Performance Security.

6. Termination of Contract:

NND reserves the right to terminate the Contract in case of not satisfactory performance after giving a written notice of minimum 30 days or *immediately without assigning any reason thereof*.

7. Settlement of Disputes:

- 7.1 The NND and the Service Provider shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 7.2 If after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the NND or the Service Provider may give notice to the other party of its intention to commence arbitration, as to the matter in dispute, specifically, defined therein, and no arbitration in respect of this matter, shall be commenced unless such notice is given and served. The Arbitration proceedings shall be commenced by a Sole Arbitrator to be agreed by both the parties, on failure the parties either party may invite three names from the President, Indian Council of Arbitration, and parties may agree to any of the name mentioned in the list, on failure it will be open

for the parties to approach, as per the provision of section 11 of the Arbitration and Conciliation Act 1996 (as amended by Act No. 03 of 2016). The Service Provider shall initially bear the cost of the Arbitral Tribunal, unless it is decided by the Arbitral Tribunal under section 31(8) read with section 31A of the Act.

7.3 All disputes shall be subject to jurisdiction of courts in Dehradun.

8. Penalty Provision

In case the bidder fails to provide minimum manpower at any point of time or fails to provide substitutes at the time of leave/ absence/ resignation of the regular manpower, a deduction of Rs. 500/- per day per manpower shall be made from the monthly bills of the bidder, if not provided manpower within 7 days.

9. Force Majeure

Neither party shall be in breach of any obligation under this contract if it is unable to perform that obligation in whole or part by reason of Force Majeure. If either party seeks to rely on this clause, it shall immediately give notice to the other with full particulars of the matter claimed as a Force Majeure event. The parties so affected shall take all reasonable steps to remedy the failure to perform and to keep the other party informed of the steps being taken to mitigate the effects of Force Majeure. In the event of Force Majeure lasting for more than three months, either party may, following consultation with the other give a notice of termination.



III. SCHEDULE OF REQUIREMENTS

1. Staff will be demanded by NND as per the requirement from time to time for a specific period.
2. The qualification of staff and its remuneration will be decided as per the rates prescribed in the Government Orders (attached as annexures in the RFP) listed in the table below.
3. If in future, there is a change in the wages as prescribed in the GO's mentioned in the table below, the bidder shall pay the wages as per the revised order.
4. NND will provide the remuneration to the bidder as per the wages mentioned in the Annex- K, L, M, N.

Annexure No.	Government Orders
K	As per the GO No: /IV(3)/2023-68(सा०)/14टी०सी० Government of Uttarakhand, Urban Development Department dated 25.03.2023
L	As per the GO No: 79280/IV(2)-शा०वी०-2022-47(सा०)/2021 Government of Uttarakhand, Urban Development Department dated 25.03.2023
M	As per the GO No: 2/IV(2)-शा०वि०-2022-16(सा०)/19 Government of Uttarakhand, Urban Development Department-2 dated 25.04.2022
N	As per GO No: 480/10 अधिप्राप्ति/ 2021 Uttarakhand Public Works Department, Dehradun Dated- 01/06/2021

A. Letter of Technical Bid

(To be submitted and signed by the Bidder's authorized signatory)

Ref:


Date:

To
The Municipal Commissioner
Nagar Nigam Dehradun,
New Road, near Doon Hospital,
Dehradun, Uttarakhand 248001, India
Ph: 0135-2653572

Sub: Request for Proposal for Hiring Services of Outsourcing Agency for Supply of Manpower to Nagar Nigam Dehradun for a Period of Two Years through E-Procurement.

Sir,

1. Being duly authorized to represent and act for and on behalf of.....
.....(Hereinafter referred to as "the applicant") and having studied and fully understood all the information provided in the Tender document, the undersigned hereby apply as a Bidder for **"Request for Proposal for Hiring Services of Outsourcing Agency for Supply of Manpower to Nagar Nigam Dehradun for a Period of Two Years through E-Procurement"** according to the terms & conditions of the Tender Document issued by NND.
2. Our Technical & Financial Bids are as per the requisite formats along with the supporting documents, duly filled and signed on each page are enclosed in separate sealed envelopes as specified.
3. The Bid Security/Bid Security Declaration is enclosed in the Envelope 1 marked "Bid Security deposit".
4. NND and its authorized representatives are hereby authorized to conduct any inquiries / investigation to verify the statements, documents and information submitted in connection with the application and to seek clarification from our banker regarding any financial and technical aspects. This letter of application will also serve as authorization to any individual or authorized representative of any institution referred to the supporting information, to provide such information deemed necessary and requested by you to verify statements and information provided in the application or with regard to the resources, experience and competence of the applicant.
5. NND and its authorized representatives may contact the following persons for any further information:
Name of the person (s):
Address:
Phone:
Fax:
6. This application is made with full understanding that:
 - (a) NND reserve the right to reject or accept any Bid, cancel the bidding process, and / or reject all Bids.
 - (b) NND shall not be liable for any of the above actions and shall be under no obligation to inform the applicant of the same.
7. We, the undersigned declare the statements made and the information provided in the duly completed application forms enclosed, as complete, true and correct in every detail.





8. We hereby confirm that we have read, understood and accepted all the detailed terms and conditions of this Tender document including all amendments and Project related Information as required for the Bid. We have also visited the proposed project sites and surroundings, for the assessment and have made our own due diligence and assessment regarding the project.

9. We agree to keep our Bid valid for one hundred twenty (120) days from the last date of submission of bid thereof and not to make any modifications in its terms and conditions not acceptable to the NND. Should this Bid be accepted, we hereby agree to abide by and fulfil all the terms, conditions and provisions of the aforesaid documents.

10. This application is made with the full understanding that the validity of bid submitted by us will be subject to verification of all information, terms and conditions submitted at the time of bidding and its final acceptance by NND. We agree that, without prejudice to any other right or remedy, NND shall be at liberty to forfeit the said Bid Security absolutely.

Date:
Place:

Authorized signatory
Name and seal of Bidder:



B. General Information on Bidder's Organization

(a) Name:

(b) Address :

(c) Address of the corporate headquarters and its branch office(s), if any, in India :

S. No.	Particulars	Details
1.	Name of the Bidder	
2.	Address of the Bidder	
3.	Incorporation status of the Bidder (Company Firm) (Relevant Certificate to be submitted in Technical Bid)	
4.	Year of Establishment	
5.	Valid GST registration No. (Copy of certificate to attached)	
6.	Permanent Account No. (PAN) (Copy of PAN card to be attached)	
7.	Name and Designation of Contact Person to whom all references to be made regarding this Bid	
8.	Telephone No. (With STD Code)	
9.	E-mail ID of Contact Person	
10.	Website if any	

Signed

(Name of the Authorized Signatory)

For and on behalf of

(Name of the bidder)

Designation:

Place:

Date:

To be enclosed:

1. Documents certifying Bidder's legal status i.e. Certificate of incorporation /registration.
2. Latest brochures/ organization profiles, etc



C. Format for Financial Information of Bidder's Organization
(To be submitted and signed by the Bidder's authorized signatory)

Ref:

Date:

To
The Municipal Commissioner
Nagar Nigam Dehradun,
New Road, near Doon Hospital,
Dehradun, Uttarakhand 248001, India
Ph: 0135-2653572

Sub: Request for Proposal for Hiring Services of Outsourcing Agency for Supply of Manpower to Nagar Nigam Dehradun for a Period of Two Years through E-Procurement.

Sir,

We hereby submit our Financial Information for the captioned project.

S.No.	Parameters	FY 2020-21	FY 2021-22	FY 2022-23
1	Annual turnover In INR.			
Average annual turnover for the last three financial year				

Note: To be certified by Statutory Auditor/ Chartered Accountant.

Date:
Place:

Authorized signatory
Name and seal of Bidder:

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D. Format for Completed Project Experience in similar nature during last Three Years
(To be submitted and signed by the Bidder's authorized signatory)

Ref:

Date:

To
The Municipal Commissioner
Nagar Nigam Dehradun,
New Road, near Doon Hospital,
Dehradun, Uttarakhand 248001, India
Ph: 0135-2653572

Sub: Request for Proposal for Hiring Services of Outsourcing Agency for Supply of Manpower to Nagar Nigam Dehradun for a Period of Two Years through E-Procurement.

Sir,

We hereby submit our project experience for the captioned project.

S.No.	Description of Project/Scope of Work	Details and Number of Items/manpower supplied	Name of the Client	Contract Period	Agency Charges /Fee Earned (Rs in Lakh)
1					
2					
3					
4					
5					

Supporting documents such as copies of Work Order/Contracts/LoAs/Completion Certificate/end user certificate to attached. Assignments which are not supported by documentary evidence shall not be considered for evaluation.

Date:

Place:

Authorized signatory

Name and seal of Bidder:

E. AFFIDAVIT FOR CORRECTNESS OF BID

(To be given by the Bidder on non judicial Stamp Paper of Rs. 100/-)

I S/o Resident of the
..... (Insert designation) of the (insert name of the Bidder), do
solemnly affirm and state as under:

1. That I am the authorized signatory of (insert name of company) (hereinafter referred to as "Bidder") and I am duly authorized by the Board of Directors of the Bidder to swear and depose this Affidavit on behalf of the bidder.

2. That I have submitted information with respect to our eligibility for the **Request for Proposal for Hiring Services of Outsourcing Agency for Supply of Manpower to Nagar Nigam Dehradun for a Period of Two Years through E-Procurement** (hereinafter referred to as "Project") and I further state that all the said information submitted by us is accurate, true and correct and is based on our records available with us.

3. That I hereby affirm to furnish any information, which may be requested by NND to verify our credentials/information provided by us under this Bid and as may be deemed necessary by NND.

4. That if any point of time till the completion of all the contractual obligations, in case NND requests any further/additional information regarding our financial and/or technical capabilities, or any other relevant information, I shall promptly and immediately make available such information accurately and correctly to the satisfaction of NND.

5. That I fully acknowledge and understand that furnishing of any false or misleading information by us in Bid shall entitle us to be disqualified from the tendering process for the said Project. The costs and risks for such disqualification shall be entirely borne by us.

6. That, we fully acknowledge and understand that in case any false or misleading information, as furnished by us in our Bid, is found at a later stage after the signing of the Contract Agreement amongst NND and (Insert name of organization), it shall entitle NND to terminate the said signed Contract Agreement between the Parties. The costs and risks for such termination shall be entirely borne by us.

7. That all the terms and conditions of the Tender Document have been duly complied with.

VERIFICATION:

I, the above named deponent, do verify that the contents of points 1 to 7 of this affidavit are true and correct to my knowledge. No part of it is false and nothing material has been concealed.

Verified at, on this day of, 2023.



F. Format for Power of Attorney for Signing of Bid
(To be given by the Bidder on non-judicial Stamp Paper of Rs. 100/-)

Know all men by these presents, we/ I (Name and address of the registered office) do hereby constitute, appoint and authorize Mr./Ms..... (name and residential address) as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Bid for the Project envisaging **Request for Proposal for Hiring Services of Outsourcing Agency for Supply of Manpower to Nagar Nigam Dehradun for a Period of Two Years through E-Procurement** Uttarakhand in the country of India, including signing and submission of all documents and providing information/responses to NND, representing us in all matters before NND, and generally dealing with NND in all matters in connection with our Bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall always be deemed to have been done by us.

For.....

Accepted

.....

(Signature)

(Name, Title and address) of the Attorney

Note:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants (s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.



G. Form of Bid Security - Bank Guarantee

[Guarantor letterhead or SWIFT identifier code]

Bank Guarantee No.....*[insert guarantee reference number]*
Date.....*[insert date of issue of the guarantee]*

WHEREAS, _____ *[name of Bidder]* (hereinafter called "the Applicant") has submitted his Bid dated _____ *[date]* or will submit his Bid for the supply of _____ *[name of Contract]* (hereinafter called "the Bid") under Invitation for Bids No.....*[insert number]* (hereinafter called "the IFB")


KNOW ALL PEOPLE by these presents that We _____ *[name of bank]* of _____ *[name of country]* having our registered office at _____ (hereinafter called "the Bank") are bound unto _____ *[name of Purchaser]* (hereinafter called "the Purchaser ") in the sum of _____ for which payment well and truly to be made to the said Purchaser the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this _____ day of _____ 20____.

THE CONDITIONS of this obligation are:

- (1) If after Bid opening the Applicant (a) withdraws his bid during the period of Bid validity specified in the Letter of Bid;
- or
- (2) If the Applicant having been notified of the acceptance of his bid by the Purchaser during the period of Bid validity:
 - (a) fails or refuses to execute the Contract Agreement in accordance with the Instructions to Bidders, if required; or
 - (b) fails or refuses to furnish the Performance Security, in accordance with the Instruction to Bidders.

we undertake to pay to the Purchaser up to the above amount upon receipt of his first written demand, without the Purchaser having to substantiate his demand, provided that in his demand the Purchaser will note that the amount claimed by him is due to him owing to the occurrence of one or any of the four conditions, specifying the occurred condition or conditions.



This Guarantee will remain in force up to and including the date _____ days after the deadline for submission of Bids as such deadline is stated in the Instructions to Bidders or as it may be extended by the Purchaser, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this guarantee should reach the Bank not later than the above date.

DATE

SIGNATURE OF THE BANK

WITNESS

SEAL

[Signature, name, and address]

Note: All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.



H. Performance Security - Bank Guarantee

[Guarantor letterhead or SWIFT identifier code]

Performance Guarantee No..... *[insert guarantee reference number]*

Date.....*[insert date of issue of the guarantee]*

To: _____ *[name of Purchaser]*

_____ *[address of Purchaser]*

WHEREAS _____ *[name and address of Supplier]* (hereinafter called "the Applicant") has undertaken, in pursuance of Contract No. _____ dated _____ to execute _____ *[name of Contract and brief description of Goods and related Services]* (hereinafter called "the Contract");

AND WHEREAS it has been stipulated by you in the said Contract that the Applicant shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Applicant such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Applicant, up to a total of _____ *[amount of guarantee]* _____ *[in words]*, such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of _____ *[amount of guarantee]* as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Applicant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Goods and related Services to be supplied there under or of any of the Contract documents which may be made between you and the Applicant shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until (i.e.) 60 days following the Completion date of the Contract including any warranty obligations, and any demand for payment under it must be received by us at this office on or before that date.

Signature and seal of the guarantor

Name of Bank _____

Address _____

Date _____

Note: All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.



I - Debarment / Non-Blacklisting

Format for affidavit certifying that Entity/Directors of Entity is not blacklisted

(AFFIDAVIT BY THE BIDDER ON STAMP PAPER OF Rs. 100/- DULY ATTESTED NOTARY PUBLIC)

Affidavit

1. I, Sh. _____ S/o Sh. _____ Working as _____ of the firm namely M/s. _____ are duly authorized to apply for this Tender.
2. I/we, the undersigned, have read and understood the above detailed terms and conditions of RFP as well as Tender Notice and undertake to abide by them.
3. I/we undertake that that I/My firm/Company have not been blacklisted /debarred/ prosecuted by the Central/UT/State Government/Undertaking/ Board/ Corporation /Authority/Court of Law. Also, presently (on the date of submission of the tender) the effect of Blacklisting and prosecution is complete/over.
4. I/we hereby undertake that there are no pending dues to be deposited by the agency with any Government Department//Govt. Undertaking along or Board or Corporation or Organization/Public Sector Undertaking anywhere in the country, for any completed works.
5. Bidder shall also submit an undertaking that no FIR has been registered or charge sheet proceedings against the firm/partners of the firm or its director which is pending/ongoing in any court of law regarding execution of similar project/work executed/being executed and the company/firm/agency has not been blacklisted/debarred by any Govt. Institution/Board/ Corporation or any Authority since the last five years.
6. Verified that the contents of my affidavit/ undertaking are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Name of the Bidder

.....

Signature & Name of the Authorized Person

Designation:

Date:

J- Format for Anti-Collusion Certificate

Anti-Collusion Certificate

1. We hereby certify and confirm that in the preparation and submission of this proposal, we have not acted in concert or in collusion with any other Service Provider or other person/s and also not done any act, deed or thing which is or could be regarded as anti-competitive.
2. We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with the instant proposal.

Dated thisDay of, 2023

Name of the Service Provider

.....
Signature of the Authorised Person

Three handwritten signatures in blue ink are located at the bottom of the page. The first signature on the left is a stylized 'af'. The middle signature is a cursive 'AZ'. The signature on the right is a stylized '21'.

Annexure - K

File No. UD3-2/7/2022-IV-3-Urban Development Department (Computer No. 22840)
1/109799/2023
1/109799/2023

उत्तराखण्ड शासन
शहरी विकास विभाग
संख्या: — /IV(3)/2023-68(सा0)/14 टी0सी0
देहरादून: दिनांक १५ मार्च, 2023

कार्यालय जाप

शहरी विकास विभाग के अन्तर्गत "स्वच्छ भारत मिशन 2.0" परियोजना के क्रियान्वयन हेतु प्रोग्राम मैनेजमेंट यूनिट (पी0एम0यू0) के गठन के लिए परियोजना अवधि तक निम्नलिखित अस्थायी निःसंवर्गीय पदों को उनके नाम के सम्मुख अंकित वेतन/मानदेय में सृजित किये जाने की श्री राज्यपाल महोदय सहर्ष स्वीकृति प्रदान करते हैं :-

(Rs. in Lacs)				
S. N.	Post Name	Number of Post	Qualification & Skills	Per Month Remuneration
1	2	3	4	5
1	SWM Expert (Solid Waste, Plastic Waste, C&D Waste, E waste etc.) State	1	<ul style="list-style-type: none"> • Graduate Civil Engineering/Environmental Engineering with 6 years experience in different types of waste management projects. • Experience in different types of waste management projects planning/ execution /design implementation. • Post graduate/M.Tech. in civil Engineering/ Environmental Engineering with 2 years experience. • Experience working with EAP/Central Assistance projects will be an added advantage. 	0.80
2	Waste Water (Sewerage/Septage) Expert (State)	1	<ul style="list-style-type: none"> • Graduate civil Engineer with 7 year's experience in waste Water/Used Water/ Recycling of water projects. • Experience in design of Used water/recycling of used projects Implementation • Post Graduate/M.Tech. in civil Engineering with specialization in Environmental Engineering/Public Health Engineering/Public Health Engineering with 2 year's 	0.80



			<ul style="list-style-type: none"> experience. Experience working with EAP/ Central Assistance projects will be an added advantage. 	
3	Procurement Specialist (for all above waste's tenders/RFPs) State	1	<ul style="list-style-type: none"> Graduate Engineer 10 years' experience in public procurement FIDIC Contracts formulation FC 	0.80
4	IEC and CB Expert (State)	1	<ul style="list-style-type: none"> Degree/PG Diploma in Mass Communication /MSW with 2 years' experience CB/IEC activities /MBA with specialization in HR. 7 years' experience of IEC/CB activities related to Central Assistance Program/ Mission/EAP Projects. Experience of at least five years working of at least five years working of state Govt./Central Govt/ public Sector Projects with strong Communication and Interpersonal skills. 	0.70
5	State Mission Manager / M & E Expert / Documentation Expert (State)	1	<ul style="list-style-type: none"> MBA/Post Graduate in Economics /Statistics 10 years of Post-qualification experience in handling Government Projects. 	0.85
6	MIS Expert (State)	2	<ul style="list-style-type: none"> Graduate in IT/Data Analyst /Computer Science/MCA or equivalent. 7 years' experience in IT related field. Experience working with EAP/ Central Assistance projects will be an added advantage. 	0.60
7	District MIS Expert (Urban)	13	<ul style="list-style-type: none"> Graduate in IT/Data Analyst/ Computer Science/MCA or equivalent. 5 years experience in IT related field. 	0.40
08	Data Entry operator	-	डाटा एन्ट्री ऑपरेटर कार्य हेतु 03	as per norms.

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		व्यक्तियों की सेवाएँ आउटसोर्सिंग एजेंसी के माध्यम से ली जाय।	
	Total	20	

2- परियोजना अवधि के उपरान्त उपरोक्त सभी पद स्वतः समाप्त समझे जायेंगे। इन पदों पर नियुक्त अभ्यर्थी अपने स्थायीकरण/समायोजन के संबंध में कोई दावा न करने कलिए ऐसा अनुबन्ध हस्ताक्षरित करेंगे।

3- उक्त अस्थायी रूप से स्वीकृत पद दिनांक 28.02.2023 तक के लिए सृजित किये जा रहे हैं, तथा उक्त पदों को बिना किसी पूर्व सूचना के कभी भी समाप्त किया जा सकता है।

4- परियोजना अवधि में इन पदों की निरन्तरता प्रत्येक वर्ष बढ़ाये जाने के संबंध में शासन की सहमति प्राप्त की जायेगी।

5- उक्त पदों पर खुली भर्ती के माध्यम से चयन किया जायेगा तथा डाटा एन्ट्री ऑपरेटर्स कार्य हेतु 03 व्यक्तियों की सेवाएँ आउटसोर्सिंग एजेंसी के माध्यम से ली जायेगी।

6- यह आदेश वित्त विभाग के अशासकीय संख्या-1/104541/2023, दिनांक 03 मार्च, 2023 में प्राप्त उनकी सहमति से जारी किये जा रहे हैं।

संलग्नक- यथोपरि।

भवदीय,

Signed by Deependra Kumar
Chaudhari

(दीपेन्द्र कुमार चौधरी) 25-03-2023 12:12:42
सचिव।

संख्या- --- /IV-3 / 2023-68 (सा0) / 14 टी0सी0, तददिनांक।
प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित :-

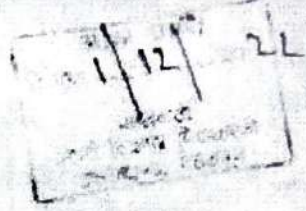
1. महालेखाकार, उत्तराखण्ड, देहरादून।
2. निजी सचिव, मा0 मंत्री जी, शहरी विकास विभाग, उत्तराखण्ड।
3. स्टाफ ऑफिसर, मुख्य सचिव, उत्तराखण्ड शासन।
4. राज्य मिशन निदेशक, स्वच्छ भारत मिशन-शहरी 2.0, उत्तराखण्ड, देहरादून।
5. निदेशक, शहरी विकास निदेशालय, उत्तराखण्ड, देहरादून।
6. मुख्य कोषाधिकारी, देहरादून।
7. वित्त अनुभाग-7/नियोजन प्रकोष्ठ, उत्तराखण्ड शासन।
8. गार्ड फाईल।

आज्ञा से,
Signed by Anil Kala
Date: 25-03-2023 12:35:40
(अनिल काला)
अनु सचिव।

Handwritten signatures and initials.

Handwritten signature.

1/79280/2022



उत्तराखण्ड शासन
शहरी विकास अनुभाग-2
संख्या-79280/IV(2)-शा0वि0-2022-47(सा0)/2021
देहरादून दिनांक: 29 नवम्बर, 2022
कार्यालय ज्ञाप

केन्द्र सहायतित 'अमृत 2.0' योजना के अन्तर्गत जलापूर्ति/सीवर निस्तारण/सेप्टेज निस्तारण की योजनाओं के नगरवार य योजनावार कियान्वयन हेतु निम्नानुसार PMU/PIU का गठन करते हुए PMU/PIU के अन्तर्गत विभिन्न श्रेणी के कुल 24 अस्थायी पदों को दिनांक 28 फरवरी, 2023, अथवा परियोजना अवधि, बशर्त इससे पहले उक्त पद समाप्त न कर दिये जाये, तक सृजित किये जाने जाने की श्री राज्यपाल महोदय सहर्ष स्वीकृति प्रदान करते हैं:-

क्र० सं०	पदनाम	पदों की संख्या	मासिक मानदेय	शैक्षिक योग्यता/कार्यानुभव
PMU (Project Management Unit)				
1	Team Leader cum Urban Management Expert (AMRUT 2.0 and SBM 2.0)	01	1,20,000	<ul style="list-style-type: none"> Graduate in civil Engineering / Environmental Engineering/ public Health Engineering with MBA/ post Graduate in Management or M.tech. in Civil/ Environmental/ PHE engineering subjects. 10 year's experience in construction management of urban service delivery (water supply /sewerage/ Drainage/ solid waste management). Experience in leading the Team. Experience in FIDIC/EAP Contracts including RFP preparation etc.
2	Urban Infrastructure Expert (water supply) State	01	80,000	<ul style="list-style-type: none"> Graduate in civil Engineering with 7 year's experience in Urban water Supply project. Experience in water supply design and Implementation. Post Graduate/M.tech. in civil Engineering with specialization in Environmental Engineering/ public Health Engineering with 2 years experience. Experience working with EAP/ Central Assistance project will be an added advantage.
3	Urban Planner (State)	02	80,000	<ul style="list-style-type: none"> Bechelor of Architecture/ B.E. or B.Tech. with postgraduate in planning / Regional planning with 5 years relevant experience. Registered member of ITPI. Experience working with EAP/ Central Assistance project will be an added advantage

4	Project Finance Expert (State)	01	80,000	<ul style="list-style-type: none"> M.com with 10 years or MBA with Specialization in finance with 5 years experience of designing and establishing suitable financing management system working of state Govt./ Central Govt./ Public sector project with strong communication and interpersonal skills. Exposure with UKPFMS will be given an added advantage. Experience working with EAP/Central Assistance project will be an added advantage Registered member of ITPI.
5	MIS Expert (State)	02	60,000	<ul style="list-style-type: none"> Graduate in IT/ Computer Science/ MCA/ B. tech or equivalent. 7 years experience.
PIU (Project Implement Unit)				
6	District Mission Manager (Urban)	13	60,000	<ul style="list-style-type: none"> Graduate Civil/ Environmental/ PHE/ With MBA/ Post Graduate in Management or M.tech in civil/Environmental/PHE engineering Subjects. with 5 years experience in urban waater supply/used water/ Drainage projects/ parks/ SWM/other Urban Infrastructure Project etc. Experience working with EAP/Central Assistance Project will be an added advantage. Experience related to past " Swachha Suraksha" will be a added advantage.
7	Cluster Urban Planner	04	60,000	<ul style="list-style-type: none"> Beachelor of Architecture/ B.E. or B.Tech. with postgraduate in planning/ Regional planning with 3 years relevant experience. Registered member of ITPI. Experience working with EAP/ Central Assistance project will be an added advantage.
		24		

2- पीएमओयू के अन्तर्गत उपरोक्त क्रमांक-1 के अनुसार प्रस्तावित Team Leader cum Urban Management Expert (AMRUT 2.0 and SBM 2.0) 'अमृत-2.0' एवं 'स्वच्छ भारत मिशन-2.0' दोनों ही योजनाओं के क्रियान्वयन हेतु सृजित किया जा रहा है अतः सम्बन्धित कार्मिक द्वारा दोनों ही योजनाओं के कार्यदायित्वों का निर्वहन किया जायेगा।

3-उपरोक्त पदों पर आने वाले व्यय-भार का वहन 'अमृत 2.0' योजनांतर्गत भारत सरकार द्वारा ए0एण्डओ0ई0 हेतु स्वीकृत धनराशि में से किया जायेगा तथा इस हेतु राज्य सरकार द्वारा पृथक से कोई धनराशि नहीं दी जायेगी।

4- उपरोक्त सूचित किये जा रहे पदों के सापेक्ष कार्मिक नियोजित करते समय कार्मिक एवं संतर्कता विभाग के शासनादेश संख्या 167 दिनांक 27 अप्रैल, 2018 एवं तत्सम्बन्धी संशोधित शासनादेश संख्या 167 दिनांक 14 जून, 2018 में उल्लिखित प्राविधानों का पूर्ण रूप से अनुपालन सुनिश्चित किया जायेगा।

5- यह आदेश वित्त विभाग के कम्प्यूटरजनित क्रमांक-75144/XXVII(7)/2022 दिनांक 10 नवम्बर, 2022 में प्राप्त उनकी सहमति से जारी किये जा रहे हैं।

Signed by Deependra Kumar
Chaudhari

(दीपेन्द्र कुमार चौधरी)
11-2022 15:12:03
सचिव (प्रमारी)

संख्या एवं दिनांक तदैव।

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु-

1. - महालेखाकार, (लेखा परीक्षा) एवं (लेखा एवं हकदारी), उत्तराखण्ड देहरादून।
2. - स्टॉफ ऑफिसर/निजी सचिव, मुख्य सचिव, उत्तराखण्ड शासन।
3. - सचिव, वित्त/नियोजन उत्तराखण्ड शासन।
4. - सचिव, आवासन और शहरी कार्य मंत्रालय भारत सरकार।
5. - वित्त अधिकारी साईबर ट्रेजरी, देहरादून उत्तराखण्ड।
6. - कोषाधिकारी, देहरादून।
7. - गार्ड फाइल।

आज्ञा से

Signed by Anil Kalia

Date: 29-11-2022 10:18:40

(अनिल काला)

अनु सचिव।

Signed by Ganga Prasad
Date: 21-04-2022 18:53:35

/30522/2022

संख्या- /VI(2)-शुवि-2022-16(सो)19

प्रेषक,

विनोद कुमार सुमन,
सचिव (प्रभारी)
उत्तराखण्ड शासन।

सेवा में,

निदेशक,
शहरी विकास निदेशालय
उत्तराखण्ड देहरादून।

शहरी विकास अनुभाग-2

देहरादून, दिनांक- 25 अप्रैल 2022

विषय: उत्तराखण्ड राज्य में नगर सेवा सम्पत्ति कर प्रणाली को जीआईएस मैपिंग द्वारा सुदृढ़ किये जाने हेतु राज्य एवं स्थानीय निकाय स्तर पर जीआईएस सैल का गठन किये जाने के सम्बन्ध में।

महोदय,

उपरोक्त विषयक आपके पत्रांक: 4163/02/शुविनि/जीआईएसप्रो/2020-21 दिनांक 22 फरवरी, 2021 के सन्दर्भ में मुझे यह कहने का निदेश हुआ है कि उत्तराखण्ड राज्य में नगर सेवा सम्पत्ति कर प्रणाली को जीआईएस मैपिंग द्वारा सुदृढ़ किये जाने हेतु निम्नलिखित विवरणानुसार राज्य स्तरीय जीआईएस सैल हेतु 04 अस्थायी पद एवं निकाय स्तरीय जीआईएस सैल हेतु 12 अस्थायी पद इस प्रकार कुल 16 अस्थायी पदों को दिनांक 28 फरवरी, 2023, बराबर इससे पहले उक्त पद समाप्त न कर दिये जाये तक, सृजन किये जाने जाने की श्री राज्यपाल महोदय सहर्ष स्वीकृति प्रदान करते हैं-

तालिका-1

राज्य स्तरीय जीआईएस सैल

क्र. सं.	पदनाम	पदों की संख्या	मानदेय/ प्रतिमाह	शैक्षिक योग्यता	कार्यनुभव
1.	Lead Consultant (GIS)	01	80,000/-	Master in Geo Informatics/ Regional Planning/ Urban Planning	a. At least seven years working experience of relevant field (preferably related to Uttarakhand State) by using latest version of equivalent software. b. Knowledge of using revenue Maps for planning purpose on GIS Platform c. Candidates should

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					<p>have experience in use of CAD software.</p> <p>d. The candidate should have working knowledge on use of satellite/drone imagery for Property Tax Mapping /Planning exercise.</p> <p>e. Must be proficient in the use of GIS based datasets and demonstrate relevant work experience in strictly Urban Planning application of GIS.</p>
2	GIS Planner	01	60,000/-	Master in Regional Planning (with Certification in Geographical Information System -GIS)	<p>a. At least five year working Experience of GIS mapping (Preferably related to Uttarakhand) by using latest version of equivalent software.</p> <p>b. Candidates should also have experience in use of CAD software.</p> <p>c. Knowledge of Using Revenue Maps for planning purpose on GIS</p>

					<p>Platform</p> <p>d. The candidate should have working knowledge on use of satellite/drone for Property Tax Mapping/ Planning Exercise.</p> <p>e. Must be proficient in the use of GIS based datasets and demonstrate relevant work experience</p>
3.	GIS Engineer	01	60,000/-	<p>M.Tech in Civil Engg /M.Tech in Geographical Information System (GIS)/Geo-Informatics or Geo-spatial related course or equivalent from any University or Institute.</p>	<p>a. At least five year working experience of surveys for the formulation of GIS mapping (Preferably related to Uttarakhand) by Using latest version of equivalent software.</p> <p>b. Candidates should also have experience in use of CAD software.</p> <p>c. Knowledge of all the survey techniques using Revenue Maps on GIS Platform</p> <p>d. The candidate should have</p>

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					<p>working knowledge on use of satellite /drone for Property Tax Mapping/ PlannExercise.</p> <p>e. Must be proficient in the use of GIS based datasets and demonstrate relevant work experience</p>
4	GIS technical specialist (with GIS server management skills)&IT Expert	01	60,000 /--	M.C.A/MSc Remote Sensing and GIS/M. Tech in Computer Science or equivalent with Certification in RDBMS and GIS softwares	<p>a. At least five year working Experience in GIS/Web GIS/ Geoportal Development (Preferably related to Uttarakhand).</p> <p>b. Candidates should also have experience in with server configuration and management knowledge.</p> <p>c. Must be proficient in the use of GIS bases datasets and demonstrate relevant work experience.</p> <p>d. Must be proficient in the RDBMS , Oracle or other equivalent</p>





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तालिका-2					
निकाय स्तरीय जी०आई०एस० सेल					
क्र० सं०	पदनाम	पदों की संख्या	मानदेय / प्रतिमाह	शैक्षिक योग्यता	कार्यानुभव
1.	GIS Manager	06	40,000/-	Masters Degree in Planning / Geographical Information System (GIS) /M.Tech in Civil Engg or Geo-Informatics or Geo-spatial related course or equivalent from any University or Institute	<p>a. At least three year working Experience of GIS mapping & surveys (Preferably related to Uttarakhand) by using latest version of equivalent software.</p> <p>b. Candidates should also have experience in use of CAD software.</p> <p>c. Knowledge of Using Revenue Maps for planning purpose & the survey techniques on GIS Platform.</p> <p>d. The candidate should have working knowledge on use of satellite/drone for Property Tax Mapping/ Planning Exercise.</p> <p>e. Must be proficient in the use of GIS based datasets and demonstrate relevant work.</p>

2.	GIS technical specialist (with GIS server management skills)&IT Expert	06	40,000/-	M.C.A/MSc Remote Sensing and GIS/M. Tech in Computer Science or equivalent with Certification in RDBMS and GIS softwares	<p>experience</p> <p>a. At least three year working Experience in GIS/Web GIS/ Geoportail Development (Preferably related to Uttarakhand).</p> <p>b. Candidates should also have experience in with server configuration and management knowledge.</p> <p>c. Must be proficient in the use of GIS bases datasets and demonstrate relevant work experience.</p> <p>d. Must be proficient in the RDBMS, Oracle or other equivalent software.</p>
		योग 12			

- 2- उपरोक्त तालिका-1 के अनुसार सृजित किये जा रहे पदों का मानदेय निर्धारण चयन समिति द्वारा निर्धारित सीमा के अन्तर्गत रहते हुए सम्बन्धित अभ्यर्थी के कार्यानुभव के आधार पर नेगोशिएशन कर निर्धारित किया जायेगा तथा पदों पर तैनाती विभागीय संविदा से की जायेगी।
- 3- तालिका-2 के अनुसार सृजित किये जा रहे सभी पदों को एक साथ भरने के स्थान पर कार्यभार के आधार पर निर्धारित संख्या तक भरा जायेगा एवं पदों का मानदेय का निर्धारण चयन समिति द्वारा निर्धारित सीमा के अन्तर्गत रहते हुए सम्बन्धित अभ्यर्थी के कार्यानुभव के आधार पर नेगोशिएशन कर निर्धारित किया जायेगा। उक्त पदों पर तैनाती कन्सल्टेंसी के माध्यम से की जायेगी।
- 4- उपरोक्त सृजित किये जा रहे पदों के सापेक्ष कार्मिक नियोजित करते समय कार्मिक एवं सतर्कता विभाग के शासनादेश संख्या 187 दिनांक 27 अप्रैल, 2018 एवं तत्सम्बन्धी संशोधित शासनादेश संख्या 167 दिनांक 14 जून, 2018 में उल्लिखित प्रावधानों का पूर्ण रूप से अनुपालन सुनिश्चित किया जायेगा।
- 5- उपरोक्त पदों की निरन्तरता यदि आवश्यकता हो तो शासन की अनुमति से वर्षानुवर्ष बढ़ायी जा सकेगी।
- 6- उक्त पदों के सृजन पर होने वाला व्यय-भार वर्ल्ड बैंक सहायता यू0के0पी0एफ0एन0एस0 योजनाअन्तर्गत किया जायेगा।

7- यह आदेश वित्त विभाग की अशासकीय संख्या-
प्राप्त उनकी सहमति से जारी किये जा रहे हैं।

/XXVII(7)/2020 दिनांक: , 2022 में

भवदीय

Signed by Vinod Kumar
Suman (विनोद कुमार सुमन)

Date: 24-04-2022 15:13:58

संख्या एवं दिनांक तदैव।

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु-

1. - महालेखाकार, (लेखा परीक्षा) एवं (लेखा एवं हकदारी), उत्तराखण्ड देहरादून।
2. - निजी सचिव, मा0 मुख्यमंत्री जी एवं मा0 शहरी विकास मंत्री जी उत्तराखण्ड सरकार
3. - स्टॉफ ऑफिसर/निजी सचिव, मुख्य सचिव, उत्तराखण्ड शासन।
4. - सचिव, वित्त उत्तराखण्ड शासन।
5. - परियोजना निदेशक, यू0के0पी0एफ0एम0एस0।
6. - कोषाधिकारी, देहरादून।
7. - वित्त अधिकारी साईबर ट्रेजरी, देहरादून उत्तराखण्ड।
8. - गार्ड फाइल।

आज्ञा से
Signed by Anil Kalia
Date: 25-04-2022 10:29:04

(अनिल काला)
अनु सचिव।









कार्यालय प्रमुख अभियन्ता एवं विभागाध्यक्ष
उत्तराखण्ड लोक निर्माण विभाग
प्रकीर्ण वर्ग, देहरादून।



Website-<https://pwd.uk.gov.in>

E-Mail-cpwdua@rediffmail.com, cpwduk@nic.in

Phone & Fax- 0135-253457, 253441

पत्रांक- 480/10 अधिप्राप्ति/2021

दिनांक- 31/06/2021

कार्यालय धाप

इस कार्यालय के पत्र संख्या-337/10 अधिप्राप्ति/2019 दिनांक-20.05.2019 द्वारा श्रमिकों की आपूर्ति हेतु दरें जारी की गई थी। वर्तमान में श्रमिकों की दरों में वृद्धि होने के कारण विभाग में पूर्व से दैनिक वेतन में कार्यरत कर्मचारियों तथा श्रमिकों की आपूर्ति हेतु दरें विनियत संचोधित कर निर्धारित की जाती हैं। यह आदेश दिनांक-01.06.2021 से लागू होगा।

क्रम सं०	भद	वर्ष 2021-2022 हेतु दरें
1.	अकुशल श्रमिक:- बेलदार,माली,चीकीदार,हेल्पर,डाक रनर,स्वीपर (फुल टाईम)	350.00 प्रति दिन
2.	अर्ध कुशल श्रमिक:- मेट लेब असिस्टेंट ट्रक ड्राइवर, आपरेटर (मशीन/पम्प/जनरेटर/फोटोस्टेट मशीन/कम्प्रेसर/लिफ्ट आपरेटर), सहायक इलेक्ट्रीशियन, सहायक प्लम्बर,सहायक फिटर, कुक।	370.00 प्रति दिन
3.	कुशल श्रमिक:- पेन्टर, वेल्डर।	440.00 प्रति दिन
4.	अति कुशल श्रमिक:- वर्क एजेंट, मैसन, ड्राइवर (रोलर ट्रक, कॅन, टिम्पर जे०सी०बी०, डोजर जीप), फिटर, सर्वेयर प्लम्बर, कारपेन्टर, इलेक्ट्रीशियन, अमीन, ईपीएबीएक्स आपरेटर।	555.00 प्रति दिन
5.	अन्य श्रमिक:- (I) वर्क सुपरवाइजर/हॉट मिक्स प्लॉट आपरेटर/सेन्सर पेयर आपरेटर (II) मिलिंग मशीन आपरेटर।	570.00 प्रति दिन 900.00 प्रति दिन

(हरि ओम शर्मा)

प्रभारी प्रमुख अभियन्ता
उत्तराखण्ड लो०नि०वि०

प्रतिलिपि निम्नलिखित को सूचनाार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित-

- समस्त क्षेत्रीय मुख्य अभियन्ता, रा०गा०/ए०डी०बी०/यल्डे बैंक, लो०नि०वि० पोडो, अल्मोड/देहरादून/हल्द्वानी/टिहरी/पिथौरागढ़ को अपने स्तर से अधिप्राप्ति अभियन्ताओं को उपलब्ध कराना सुनिश्चित करें।
- महालेखाकार, उत्तराखण्ड देहरादून।
- समस्त अधीक्षण अभियन्ता, युक्त लोक निर्माण विभाग, को इस आशय से प्रेषित कि अपने अधीनस्थ राष्ट्रीय कार्यालयों को अपने स्तर से सूचित करें।

प्रभारी प्रमुख अभियन्ता
उत्तराखण्ड लो०नि०वि०

Contract Agreement

[The successful Bidder shall fill in this form in accordance with the instructions indicated]

THIS CONTRACT AGREEMENT is made

the *[insert: number]* day of *[insert: month]*, *[insert: year]*.

BETWEEN

(1) *[insert complete name of Purchaser]*, a *[insert description of type of legal entity, for example, an agency of the Ministry of of the Government of { insert name of Country of Purchaser }, or corporation incorporated under the laws of { insert name of Country of Purchaser }]* and having its principal place of business at *[insert address of Purchaser]* (hereinafter called "the Purchaser"), and

(2) *[insert name of Supplier]*, a corporation incorporated under the laws of *[insert: country of Supplier]* and having its principal place of business at *[insert: address of Supplier]* (hereinafter called "the Supplier").

WHEREAS the Purchaser invited bids for certain Goods and ancillary services, viz., *[insert brief description of Goods and Services]* and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of *[insert Contract Price in words and figures, expressed in Rs]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract Agreement. This Agreement shall prevail over all other contract documents: In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed below.

- (a) The letter of Acceptance
- (b) this Contract Agreement
- (c) Letter of Bid – Technical Part
- (d) The Supplier's letter of Bid – Financial Part and original completed Schedules including Price Schedules
- (e) Conditions of Contract
- (f) Technical Requirements (including Schedule of Requirements and Technical Specifications)
- (g) *[Add here any other document(s) listed as part of contract]*

3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.



IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of *[insert the name of the Contract governing law country]* on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: *[insert signature]*
in the capacity of *[insert title or other appropriate designation]*
in the presence of *[insert identification of official witness]*

For and on behalf of the Supplier

Signed: *[insert signature of authorized representative(s) of the Supplier]*
in the capacity of *[insert title or other appropriate designation]*
in the presence of *[insert identification of official witness]*



Checklist for Technical Bid

S. No.	Particulars	Yes/No	If Yes, Page No.
1	Tender Fees		
2	EMD/Bid Security		
3	Affidavit of Correctness of Bid		
4	Power of Attorney		
5	Anti-Collusion Certificate		
6	Undertaking to the effect that the company has not been blacklisted (duly notarized)		
7	Copy of PAN CARD issued by income tax department with copy of income tax returns for the last three assessment years (2020-21, 2021-22, 2022-23)		
8	Copy of GST Registration Certificate along with copy of challan for FY 2022-23 month wise		
9	Copy of Incorporation Certificate		
10	Certificate of registration in the Labor Department.		
11	Copy of valid Provident Fund Registration Number along with copy of EPF-ECR sheet of last three FY(2020-21, 2021-22, 2022-23) of March month only		
12	Copy of valid ESI Registration certificates along with copy of EPF-ECR sheet of last three FY(2020-21, 2021-22, 2022-23) of March month only		
13	Document showing proof of 500 employees on its payroll and EPF and ESI certificates of at least 250 employees from 6 months prior to the date of bid		
14	Proof of experiences & satisfactory performance certificates/ work completion report as per the qualification criteria		
15	Certificate for Average Annual Turnover Certificate as well as Profit & Loss statement and Balance Sheet for the last three FY (2020-21, 2021-22, 2022-23) duly certified by CA		
16	Letter of Technical Bid		
17	ISO 9001:2015 Certification		
18	CA attested document showing Net positive worth for last three FY (2020-21, 2021-22, 2022-23)		
19	Any other relevant document as deemed necessary;		

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FINANCIAL PROPOSAL SUBMISSION FORM

Financial Proposal Submission Form Format
(To be submitted online only)

Tender Inviting Authority: Nagar Nigam Dehradun		
Name of Work: Hiring services of Outsourcing Agency for supply of manpower to Nagar Nigam Dehradun for a period of two years through e-procurement		
Name of the Bidder/ Bidding Firm / Company:		
PRICE SCHEDULE (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)		
Sl. No.	Item Description	Service Charge in Percentage (%)
1.	Hiring services of Outsourcing Agency for supply of manpower to Nagar Nigam Dehradun for a period of two years through e-procurement	

Note: Bids with a service charge less than 5% will not be considered.

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